

## Your Privacy at Ibiley Uniforms and More

We value the trust you place in Ibiley Uniforms and More, and we want you to be aware of the safeguards we have in place to respect your privacy. The below policy tells you about the information we gather about you and how we use it. If you have any questions or concerns about our privacy policy, please contact us at [myprivacy@ibiley.net](mailto:myprivacy@ibiley.net).

### Types of personal information we may gather:

Ibiley Uniforms and More gathers personal information from you in order to provide superior service, communicate offers on merchandise and services which we believe will be of interest to you, customize our communications to you, administer our business, and improve your shopping experience. The following are examples of the personal information we gather from you.

- **Purchases** - When you place an order, you give us your name, address, phone number and/or email address plus payment information.
- **Non-Purchases** - There may be instances when you are not making a purchase at Ibiley Uniforms and More and you give us your name, address, phone number and/or email address, and where applicable, payment information, or when somebody else gives us your name, address, phone number and/or email address, and where applicable, payment information. Some situations when this may occur are when you return or exchange merchandise, receive a gift from Ibiley Uniforms and More or enter a contest or participate in a promotion or survey sponsored by Ibiley Uniforms and More.
- **Personal Shopping Account** - If you create a Personal Shopping Account with us so that you may place orders more conveniently, you authorize us to store your name and shipping address(es), and payment information.
- **Catalog requests** - We need your name and address in order to mail you a catalog. We also require a phone number or email address so that we can contact you in the unlikely event there is an error in your address or other delivery problem. To stop receiving catalogs, simply call **1-305-624-1083** or email [customercare@ibiley.net](mailto:customercare@ibiley.net).
- **E-mail updates** - When you subscribe to receive Ibiley Uniforms and More email updates featuring exclusive offers (like free shipping), product news, special discounts, contest announcements and more, we require your email address. You can unsubscribe anytime.

### How we use personal information:

We ask you for certain kinds of personal information in order to provide you with the services you request and to process and deliver your order. We also may use your personal information to provide you with customized communications and keep you updated on the latest promotions or products that may interest you.

In addition, our site utilizes 'cookies.' Cookies do not gather any of your personally identifiable information. They do allow us to provide you with a more personalized shopping experience and enable you to fully interact with and complete your transaction on our site.

Ibiley Uniforms and More shares its customer information with its affiliated companies, including the Ibiley Foundation for Education. We do not make our mailing list available to other companies. If you prefer to have your name withheld, please send an email to [myprivacy@ibiley.net](mailto:myprivacy@ibiley.net)

For more about your privacy at Ibiley Uniforms and More, please call us at 1-305-624-1083 or email us, including your name and mailing address, at [myprivacy@ibiley.net](mailto:myprivacy@ibiley.net).

Along with respecting your privacy, Ibiley Uniforms and More diligently strives to keep your personal information safe and secure.

### **What are cookies?**

'Cookies' are small data files that one of our servers sends to your computer via your Web browser when you connect with our Web site. Their primary function is to help us remember you by tracking your browsing sessions, which enables us to collect non-personally identifiable information (such as your IP address, browser type, and domain name, etc.), and provide you with a more relevant shopping experience.

### **How we use cookies:**

We use cookies to help process your order through our website and to provide you with a personalized shopping experience. To place an order and complete your transaction on [ibiley.com](http://ibiley.com), you must have 'cookies' enabled on your Web browser. (If you don't want to enable cookies but would like to place an order, please call us at **1-305-624-1083**.) You must also have cookies turned on in order to create a personal account on [ibiley.com](http://ibiley.com) and to access that online account.

#### **Cookies also help us:**

- determine which features and tools you use, and which pages you visit on [ibiley.com](http://ibiley.com)
- remember which items you've placed in your shopping bag
- enable you to checkout faster if you've created an account with us

In addition, we use cookies to provide you with advertisements and promotions across various other websites from Ibiley Uniforms and More based on your web browsing behavior and to similarly allow other entities, in which you may be interested, to provide you with their advertisements and promotions across various other websites. If you would like more information about this specific practice or would like to opt out of participating in this particular practice, please e-mail us at [myprivacy@ibiley.net](mailto:myprivacy@ibiley.net).

If you have any concerns about leaving cookies on your computer for extended periods, you can delete them using your browser preferences or privacy menus.

### **Mailing List Preference**

If you do not want to have your name shared with non-affiliated companies, or if you no longer wish to receive Ibiley Uniforms and More catalogs or emails, please contact us via email at [customercare@ibiley.com](mailto:customercare@ibiley.com). Please include your name and mailing address in the message. If you would like to no longer receive emails from Ibiley Uniforms and More, please unsubscribe or click on the 'unsubscribe' link included in all emails sent by Ibiley Uniforms and More.

## **Children's Privacy at Ibiley Uniform and More**

Ibiley Uniforms and More does not sell products for purchase by children. We sell children's products for purchase by adults. If you are under 18, you may use our website with the involvement of a parent or guardian. Moreover, Ibiley Uniforms and More is concerned about the safety of children. Occasionally, Ibiley Uniforms and More may conduct promotions or contests that allow children under the age of 13 to participate. In those instances, we will use reasonable efforts to obtain verifiable parental consent before collecting any personally identifiable information from these participants. Rest assured that Ibiley Uniforms and More will never knowingly request personally identifiable information from anyone under the age of 13 without making reasonable efforts to obtain verifiable parental consent. In addition, Ibiley Uniforms and More will not condition a child's participation in an event on the provision of more personal information than is reasonably necessary to participate in the activity, and Ibiley Uniforms and More will not sell that information and will only use that information in the manner that we disclose in the promotion or contest. In those instances where Ibiley Uniforms and More collects personal information from a child, that child's parents or guardians will have the ability to review the information provided by their child by sending an email message to [myprivacy@ibiley.net](mailto:myprivacy@ibiley.net) to the email address listed on the ibiley.com web page that collected their child's information. Parents or guardians may also request that Ibiley Uniforms and More not make contact with their child. If such a parental request is received, Ibiley Uniforms and More will make all reasonable efforts to make sure that no communications are sent to the child.